

E-JAM WORK & TRAVEL APPLICANT TERMS & CONDITIONS / REFUND POLICY

Please read this document carefully and make certain that you understand it completely before moving forward with our J-1 Summer Work/Travel program. By signing the declaration below you confirm that you have read, understood and agreed to the following:

1. That the purpose of the J1 Work and Travel program is a cultural exchange program that gives full time university and college students the opportunity to work in the USA for up to four months and that the jobs available may not relate to my degree, or desired profession.
2. That it is my responsibility to check the eligibility requirements of the J1 Work & Travel Program (U.S. State Department's website, <http://j1visa.state.gov>) before registering to participate in the program.
3. That I am between the age of 18 and 30 years old and enrolled in a college or university and do not have any medical or psychological conditions that would prevent me from participating in the program.
4. That I have never been convicted of a crime, or fraudulent activity.
5. That all information provided by me in the registration/application process is true to the best of my knowledge and that any false, fraudulent, or misleading documents/information may lead to immediate dismissal from the program and any deposit paid will become non-refundable.
6. That any information submitted by me to E-JAM as part of the registration/application process may be held on an electronic database and made available to E-JAM's sponsors and prospective employers.
7. That I am able to provide Proof of Student Status; namely, an official letter verifying that I am currently enrolled and attending an accredited College/University and available to work during my university summer break, (May to September).
8. That the US Sponsor will be my primary point of contact and support while on the J1 Program and that I must abide by the Program rules.
9. That if the documents requested by E-JAM are incomplete and not submitted by the due date, E-JAM will not be held liable for application not being processed on time; I am also aware that there will be a late fee charged of **US\$50.00**.
10. That I am aware of all the documents required for registration, including the initial Non-refundable Registration fee of **JA\$2,500.00**.
11. That the Program Fee is: **US\$1,375.00** if paid in full by **March 13, 2020**. Additionally, that the Program Fee includes: DS-2019 Form required to obtain the J1 Visa, medical insurance, and SEVIS fee; it does not include: US Embassy Visa Voucher fee and airfare.

12. That a minimum deposit of **US\$700.00** must be paid towards the Program Fee within five (5) business days after registration.
13. That there is a **JA\$3,000.00** Processing Fee for Pre-departure Orientation, payable prior to receiving DS-2019 Form and prior to office appointment for mandatory orientation.
14. That a deposit of **US\$400.00** is required by March 30, 2020 for air fare, with final balance due after visa is granted; total amount is determined by the location of job). That if denied a visa the total deposit will be refunded.
15. That E-JAM cannot guarantee placement and be held responsible for non-placement, even if all documents are provided on time and all fees paid.
16. That if it is required to have my DS-2019 form printed due to an error on my part, or if damaged, lost, or stolen, that there will be a charge of **US\$200.00**.
17. That the US Embassy has the authority to deny, or approve the issuance of visa, or entry clearance.
18. That if denied a visa it is my responsibility to obtain the necessary **denial notice** from the embassy to submit to E-JAM **within 48 hours** in order to obtain a refund.
19. That if I accept a job and refuse it after the visa has been granted, that my program fee will not be refunded.
20. That Program fee is payable in **US Dollars only** and that there will be a **US\$20.00** fee if paid in JA currency.
21. That the SEVIS and US Embassy Visa Voucher fees are NON-REFUNDABLE.
22. That US Immigration Officers require proof that I have a minimum of **US\$1,000.00** available upon entering the USA, to support myself prior to obtaining my first paycheck and that I can be denied entry to the United States if I do not comply.
23. That although I am placed on a job and paid all my fees that there is no guarantee that I will gain entry into the United States. That once the DS-2019 is in my possession, if misplaced, or lost, I will bear the full expense for replacing it.
24. That it is mandatory for me to attend, either a physical, or a virtual orientation with E-JAM prior to my departure to the US.
25. That it is also mandatory that within 72 hours of arrival in the United States and every 30 days thereafter, I must check in with my J1 Sponsor to provide a monthly activity report.
26. That E-JAM reserves the right to refuse any applicant who is not eligible to participate in the program, or anyone it deems as not appropriate for acceptance in the general interest of E-JAM, or the program.
27. That if I decide for whatever reason that I am not happy at my designated job and requests a new job, then I must have enough funds to be able to relocate, which could be in another state.

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CANCELLATION & REFUND POLICY

- \$US100.00** Deducted - if cancel for any reason after application have been submitted to sponsor.
- US \$100.00** Deducted - if interviewed and denied by Sponsor and/or Employer.
- \$US200.00** Deducted - if interviewed by Sponsor and/or Employer and waiting to confirm placement.
- US \$200.00** Deducted - if without advance notice, do not show up for pre-arranged interview.
- US\$300.00** Deducted - if cancel after accepting a job offer and prior to receiving the DS-2019 Form.
- US\$400.00** Deducted - if denied the J1 Visa at the US Embassy.

- NO REFUND**
 - Cancel after DS-2019 Form is issued.
 - Visa denied due to incorrect information, or forged document supplied by applicant.
 - Once arrive in the US
 - Terminated from employment due to bad performance, or rule violations.

NOTE:

- Cancellation must be confirmed in writing, signed, dated and emailed to accounts@ejamjobs.com.
- Refunds will be issued only in U.S. Dollars and within 60 days from date of written notice.
- A US\$15.00 administrative fee will be charged for refund transferred into a non Sagicor Account.

My signature below, again confirms that, I have read and fully understand these Terms and Conditions / Refund Policy in its entirety and that if I am under 21years my parent, or guardian must also sign below.

My signature also authorizes E-JAM **TO USE** ____ / **NOT TO USE** ____my name, photographs, video resume, testimonials, or statements in materials to be used for their website, or social media sites in order to market and promote the J1 Program.

Name (please PRINT): _____

Signature: _____ Date: _____

Parent Name: (if under 21 – please PRINT) _____ Signature: _____